



Dare to Dream Bursary Program

Application Form

for Renewing Applicants*

*people who have received a CAFO Dare to Dream Bursary before

Application Deadline

Friday, April 30, 2021.

5:00 PM

BURSARY AND APPLICATION OVERVIEW AND INSTRUCTIONS

Eligibility

Bursaries are available to individuals planning to attend a recognized post-secondary college or university or a qualified post-secondary institute.

Applicant Requirements

- Currently a Child in Extended Society Care (i.e. Crown Ward) of the Children's Aid Society of Ottawa (CASO); or
- Former Child in Extended Society Care (i.e. Crown Ward) of the CASO up to age 29; or
- Be currently receiving CCSY support at the CASO.

Bursary Framework

- Bursary amounts vary according to the institution attended, the cost associated with the chosen program, and the availability of bursary funds.
- Bursaries are awarded for full-time uninterrupted studies.
- Bursaries must be applied for each year and are provided for continuous study over the normal length of the program.

Please note: Bursaries are awarded for tuition payments **only**. A cheque for the awarded bursary amount will be paid directly to the post-secondary institution by the Children's Aid Foundation of Ottawa in two installments.

Please note: Tuition deposits are the responsibility of the student. The Children's Aid Foundation of Ottawa will not individually pay tuition deposits.

How to Apply

1. Contact your current or most recent CASO protection worker for assistance (if required).
2. Complete the application in full (see "Checklist" on page 13). **All information contained in the application is kept confidential.**
3. Submit your completed application, including all additional documents (listed under "Part 10: Additional Documents" on page 11), following the instructions below:
 - Save your application as: "First Name_Last Name_D2D First Time Applicant".
 - Email your application, and all additional documents, to foundation@cafott.ca.

Additional Information

- Do **not** send any applications by mail.
- Hand-written applications will **not** be evaluated.
- Applications via Google Docs will **not** be evaluated.

SELECTION PROCEDURE AND EVALUATION CRITERIA

Selection Procedure

- A Dare to Dream Bursary selection committee, comprised of representatives the Children's Aid Foundation of Ottawa, will review all applications following the evaluation criteria (listed below).
- **Students are encouraged to apply for a bursary even if they have not yet been accepted to a post-secondary institution. Bursaries are not distributed until confirmation of enrollment is received from the student.**
- As a renewing applicant, the committee may also consider factors that affected your academic standing, challenges you faced throughout the year, the evolution of your personal budget, and how well you communicated your circumstances and financial need through this application.

Application Components and Evaluation Criteria

- Each application is composed of 10 parts:
 1. Personal Information
 2. Contact Information
 3. Academic Information
 4. OSAP Information
 5. Personal Circumstances
 6. Personal Support
 7. Update on Education & Career Plans
 8. Interests, Activities, & Volunteerism
 9. Budget for 2021/2022 School Year
 10. Additional Documents
- Each application will be **scored and evaluated** on the following 4 criteria (taking into account all 10 required parts of the application listed above):

Update on Education & Career Plans	Interests, Activities, & Volunteerism	Academic Performance	Overall Impact of Application
Description of updated education/career plans shows a desire to continue attending the applicant's chosen post-secondary institution. Applicant shows a strong sense of determination and motivation to achieve their education and career goals.	Applicant demonstrates a high interest in community involvement and being an active citizen.	Applicant's academic performance shows a strong engagement and participation in their most recent school setting.	Application is well thought-out and written. Applicant describes a genuine desire and need for this bursary.

Please note: In terms of evaluation, your Education & Careers Plans and the Overall Impact of your Application are *weighted heavier* than your Interests, Activities, & Volunteerism and your Academic Performance.

*Applicants will be notified of the outcome of their application, by email, in **June**.*

DARE TO DREAM BURSARY APPLICATION

Part 1: PERSONAL INFORMATION

FIRST NAME

FAMILY NAME

DATE OF BIRTH

CURRENT AGE

WARDSHIP STATUS

Part 2: CONTACT INFORMATION

ADDRESS

CITY/TOWN

POSTAL CODE

PHONE #

EMAIL

CURRENT CAS PROTECTION WORKER (IF APPLICABLE)

*IF YOU DO NOT HAVE A CURRENT CAS PROTECTION
WORKER, ENTER THE NAME OF YOUR LAST ONE HERE.*

YOUR LAST YEAR IN THE CARE OF CASO/CCSY

Part 3: ACADEMIC INFORMATION

HIGHEST LEVEL OF EDUCATION ACHIEVED TO DATE

CURRENT SCHOOL/EDUCATIONAL INSTITUTION (IF APPLICABLE)

NAME OF SELECTED POST-SECONDARY INSTITUTION

PROGRAM LEVEL (BACHELOR'S, MASTER'S, ETC.)

PROGRAM NAME

STUDENT NUMBER

LENGTH OF PROGRAM

ARE YOU GRADUATING THIS YEAR? YES NO

IF NO, WHAT IS YOUR EXPECTED YEAR OF GRADUATION?

Part 4: OSAP INFORMATION

1. Have you applied for OSAP? YES NO
2. *If no*, are you planning to apply? YES NO
3. *If no*, provide the reason why you did not apply/why you are not planning to apply.

Part 5: PERSONAL CIRCUMSTANCES

Provide any additional information that you would like the selection committee to know about (ex: goals, interests, hobbies, ambitions, aspirations in life, etc.). This may include an update on your personal achievements or situation since your first Dare to Dream bursary application. **All information will be kept confidential.**

Please note: You will not be directly scored on this portion of the application. Please only write what you are comfortable sharing.

Please include, at minimum, how the COVID-19 pandemic has affected your life, schooling, etc.

Part 6: PERSONAL SUPPORT

Tell us about the people currently in your life who provide you with support and would be willing to support you in the future. Describe how you see this support team working with you throughout your education.

Please note: This section must be completed in order for your application to be considered.

Part 7: UPDATE ON EDUCATION & CAREER PLANS

Please provide an update on your academic studies and progress from the previous year(s). Comment on your performance, your current and future career plans, and relevance to your area of study. Be as clear and specific as possible.

Please note: If additional space is required, or you have an additional document that you would like to attach, please submit it along with this application. Instructions for submitting additional documents are outlined in “Part 10: Additional Documents”.

Please note: This section must be completed in order for your application to be considered.

Part 8: INTERESTS, ACTIVITIES, & VOLUNTEERISM

What are your current interests, activities, and hobbies (in and outside of school)? Are you involved in volunteer work? If yes, where and what do you do?

Please note: An updated copy of your CV/Resume, outlining your volunteerism in sufficient detail, will be accepted for this portion of the application. *Please write if this is your intention in the text box below.*

Part 9: Budget for 2021/2022 School Year

Income	\$ per month	Total (12 months)		Expenses	\$ per month	Total (12 months)
Bursaries/Scholarships			School	Tuition Fees		
OSAP/Other Loans				Books, supplies, etc.		
Bank Loan			Home	Rent		
Ontario Disability				Residence/Campus Housing		
Line of Credit				Apt./Home Insurance		
Employment Income				Utilities (gas, water, etc.)		
CCSY				Cell Phone, Internet, Netflix		
Ontario Works				Groceries		
Child Tax Benefit			Personal	Entertainment (movies, etc.)		
Employment Insurance				Clothing		
OCBE Funds				Hygiene products, personal care		
Other (please specify)				Medical/Dental		
				Credit Card Payment(s)		
				Child Care		
				Car (lease, gas, insurance, etc.)		
				Bus pass		
				Other (please specify)		
Total Income				Total Expenses		

Part 10: ADDITIONAL DOCUMENTS

Please submit the following additional documents along with your email submission of your application. A scan or screenshot of each document is preferred.

1. A copy of your most recent unofficial Transcript (*required*).
2. A Reference Letter from your current, or past, CAS Protection Worker (*required*)
 - **Please note:** CASO Workers can complete an online Reference Letter at the following link →
https://forms.office.com/Pages/ResponsePage.aspx?id=e3ba5ofyv02un5_IQvXv5ZjQVJIYlp9EgEMmBP AEJRNUN1QxWkpWOUZTRzhUVkdES0E3U0U1QzBXNS4u
 - ***This link is ONLY to be completed by current CASO workers as it is an internal form. Any other letters of reference must be submitted via attachment to your application.***
 - If, for any reason, you are not able to obtain a Reference Letter from your current or past worker, please submit a Reference Letter from another professional reference (employer, teacher, etc.).
3. Additional supporting documents (*optional*)
 - Additional document for “Part 7: Education & Career Plans”.
 - Résumé for “Part 8: Interests, Activities, & Volunteerism section”.

Dare to Dream Bursary Recipient Agreement Form

Should I be successful in my application for a Dare to Dream Bursary awarded by the Children's Aid Foundation of Ottawa, ***I agree to make the following commitments:***

- I confirm that all information provided in this application is accurate and true.
- I will submit a signed Letter of Agreement, Confirmation of Enrollment, and Thank You Letter to the Foundation by **Monday, August 2, 2021**.
- I will complete the Mid-semester Schooling Update form and submit my Confirmation of Enrollment for second semester by **Monday, December 6, 2021**, which will be sent to me by email on **Monday, November 1, 2021**.
- I will keep my contact information current and will advise the Foundation of any changes to my mailing address, email, or telephone as soon as possible. I understand that if I do not submit this information, I will not be entitled to receive the balance of the monies (if applicable) and that the Foundation will ask me to repay the total amount of the bursary. I also understand that I will no longer be eligible for any additional funds of any kind.
- I understand that CAFO may reference brief, non-identifying information from my application for the sole purpose of promoting the Dare to Dream Bursary Program to potential donors and/or showing applicant's appreciation to existing or potential donors to the program.

Please note:

If you are signing electronically (i.e. typing your name below), your electronic signature will be confirmation that you have read and agree to follow the commitments mentioned above.

Signature:**Date:**

We strongly suggest that you have your application reviewed by a caregiver, protection worker, mentor, or teacher before submitting it.

Ensure that you have all of the following sections of your application completed prior to submission:

Part 1: Personal Information

Part 2: Contact Information

Part 3: Academic Information

Part 4: OSAP Information

Part 5: Personal Circumstances

Part 6: Personal Support

Part 7: Update on Education & Career Plans

Part 8: Interests, Activities, & Volunteerism

Part 9: Budget for 2021/2022 School Year

Part 10: Additional Documents

Copy of most recent unofficial Report Card/Transcript (*required*)

Professional Reference Letter (*required*)

Any Additional Supporting Documents, for Parts 7 & 8 (*optional*)

Read and signed Dare to Dream Bursary Recipient Agreement Form